

Task Description	Director	PM	Sr. Planner	Planner	GIS	Support	Total
1 Project Management							
Kickoff meeting	6	8	4				18
Progress meetings	20	24	12				56
Project coordination and invoicing	12	12					24
2 Leadership and Goal Setting							
Develop goals, objectives, and performance measures	6	18	12	20			56
Documentation	2	4		12			18
3 Planning Structure							
Develop committee	4	4		8			16
Prep and conduct 3 committee meetings	6	6		18			30
Documentation	2	4	8	16			30
4 Safety Analysis							
Develop GIS database	8	8	32		100		148
Comprehensive roadway system analysis	16	24	80	60	40		220
Identification of areas of concern	8	16	60	60	40		184
5 Engagement and Collaboration							
Community engagement plan	2	4		16			22
Meeting preparation	6	6	40	40			92
In-person engagement	24	48	32				104
Virtual engagement, surveys	12	24	16	40			92
Task Force/County/MDT meetings	20	20	16				56
Documentation	4	8	24	24	20		80
6 Equity Considerations							
Equity analysis	2	4	32	32	40		110
Documentation	2	4		32	32		70

